The Crossways Schools



## MENTAL AND WRITTEN CALCULATION POLICY

Calculation Guidelines for the Early Years Foundation Stage				
Addition	Subtraction	Multiplication	Division	
Begin to relate addition to combining two groups of objects. Make a record in pictures, words or symbols of addition activities already carried out. Construct number sentences to go with practical activities. Use games, songs and practical activities to introduce a range of addition vocabulary eg add, plus, and, combine, equals, altogether, total. Solve simple word problems using their fingers	Begin to relate subtraction to 'taking away'. Relate subtraction to taking away and counting how many objects are left. Make a record in pictures, words or symbols of subtraction of activities already carried out. Construct number sentences to go with practical activities. Use games, songs and practical activities to introduce a range of subtraction vocabulary eg take away, aubtract	Real life contexts and use of practical equipment to count in repeated groups of the same size. Count in twos; fives; tens. Chant in twos; fives; tens. Use a range of multiplication vocabulary eg multiply, times, makes.	Share objects into equal groups. Activities might include: sharing of milk at break time; sharing activities in the home corner; separating a given number of objects into two groups (addition and subtraction objectives in EYFS being preliminary to multiplication and division).	
their fingers. 5+1=6 Can find one more to ten. Children progress to using a number line. They jump forwards above and along the number line using their finger. 5+7=12 Childron box	subtract, minus, leaves. Subtract, minus, leaves. 5 - 1 = 4 5 - 1 = 4 Can find one less to ten. Children progress to using a number line. They jump backwards under the number line using their finger. 8 - 6 = 2 7 - 3 - 4 - 5 - 7 - 8 - 9 - 10 - 11 Can find one less to ten. Children progress to using a number 1 - 1 = 4 Can find one less to ten. Children progress to using a number line. They jump backwards under the number line using their finger.		Answer: How many times? and How many are left/left over? Use a range of related division vocabulary eg share, half, halve, divide.	
Children be	gin to record in the context of	f play or practical activities ar	nd problems.	

PROGRESSION	ADDITION	SUBTRACTION
Please see	Pictorial representation	Pictorial representation Practical
http://www.numicon.com/l ndex.aspx for how to use Numicon. Number tracks and printed	$ \begin{array}{cccccccccccccccccccccccccccccccccccc$	$ \begin{array}{c}       \frac{representation}{\phi \phi \phi \phi} & \bullet & \bullet & \bullet \\       \hline                            $
number lines can also be	Practical representation	
support calculation		Number sentences $7-5=0$ $7-3 = 4$ 4         14-1=1       12-4=8       15-3=0       4
	Number sentences $5+1+3+2+1+1=13$	11 - 2 = 9 17 - 3 = <u>1</u> + -
Use blank number line	Number lines 5+7=12	Number lines 8 - 6 = 2
Teach to count on or back in tens first. Use diennes apparatus to demonstrate the value of digits.	Add ones	Subtract ones $\begin{array}{c} \hline 1 & 2 & 3 & 4 & 5 & 6 & 7 & 8 & 9 & 10 & 11 \\ \hline 2 & 4 & 5 & 6 & 7 & 8 & 9 & 10 & 11 \\ \hline \end{array}$
	Add tens $\frac{34 + 23 = 5}{10}$	Subtract tens <sup>51 - 24 = 27</sup>
	Extend to using HTU $34$ $44$ $54$ $55$ $56$ $57$	Extend to using HTU $\frac{27 \ 28 \ 29 \ 50 \ 31}{1 \ 1 \ 1} \frac{41}{10} \frac{51}{10}$
	ALWAYS COUNT ABOVE THE LINE	ALWAYS COUNT BACKWARDS BELOW THE LINE
	22 + 24 = 46	
Use expanded method to illustrate process if necessary.	Compact method	Compact method
	367 + 185 = 431         either       or $345$ 76 $367$ $300 + 60 + 7$ $+ 23$ $+ 54$ $+185$ $100 + 80 + 5$ $368$ $130$ 12 $400 + 140 + 12 = 552$ 1         140	$ \begin{array}{c} 56 \\ -\frac{32}{24} \\ \frac{9}{1} \end{array} - \frac{6 \times 4}{48} \\ \hline \\ \hline \\ 26 \end{array} = 74 $
	400 552 Extend to using with larger numbers and decimals.	7     807       - 38

PROGRESSION	MULTIPLICATION	DIVISION
Use the term equal	Pictorial representation         Practical representation         +	Pictorial representation         Understanding a half         Use practical resources         Moving from a concept of halving a shape         to halving a small quantity
Using vocabulary 'groups of' when modelling process. You will count on in 'groups of' or subtract in 'groups of' Use the number line to model remainders, when moving from practical to abstract	Repeated addition6 groups of add 4 $6 x 4 = 24$ $4 = 24$ ALWAYS WRITE HOW MANY GROUPS ARE BEING ADDED	Repeated         subtraction         24÷4=6         1. Subtract 4 until you come to 0         2. Count how many groups of 4 you subtracted         ALWAYS WRITE HOW MANY GROUPS ARE SUBTRACTED
It is important that the layout of the grid method TUxU will support the layout of the compact addition method.	$ \begin{array}{c} \underline{\text{Grid method}} \\ \times & 6 \\ 40 & 240 \\ 5 & 30 \\ + \\ 270 \end{array} \\ \begin{array}{c} \times & 3 \\ 30 & 20 \\ 6 & 80 \\ 10 \\ 21 \\ - \\ 1 \\ 1, 6 \\ 6 \\ - \\ 1 \\ 1, 6 \\ 6 \\ - \\ - \\ 1 \\ 1, 6 \\ - \\ - \\ - \\ - \\ - \\ - \\ - \\ - \\ - \\$	Compact method 1. Make clear links with multiplication by writing a fact box 2. Complete method 0 9 1 r 3 12
Once pupils demonstrate a good understanding of place value and are proficient users of the grid method and number lines to multiply and divide, the compact methods need to be introduced to aid speed and accuracy.	Source methods       TUxU       and TUxTU         37       x       6         2222       24       6	4 3 <sup>3</sup> 6 7 1 5 4 3 2 1 5 4 3 2 1 2 0 1 3 2 1 5 4 3 2 1 2 0 1 5 4 1 5 4 3 2 1 2 0 1 5 4 1 5 4 3 2 1 2 0 1 5 4 1 5 4 3 2 1 2 0 1 5 4 1 5 4 3 2 1 2 0 1 5 4 1 5 4 3 2 1 2 0 1 5 4 1 2 0 1 2 0 1 2 0